

# **Guidelines and Admissions Information**

## **For**

### **Miyazaki International University Overseas Exchange Program**

#### **2023-2024**

#### Time and Term for Receipt of Students by MIU

MIU can accept up to two exchange students (negotiable) at a time beginning in fall semester, 2023. Fall semester begins October 1 and ends in the middle of February of 2024. Spring semester begins April 1 and ends at the end of July 2024. No classes are available in August and September and in the period from mid-February to March 31. Students can be accepted for one or two semesters and may begin study in the fall or spring.

MIU would like to receive the candidate's nomination by June 15 for fall semester enrollment and November 15 for spring semester enrollment from the institution the candidate belongs to and the application from the candidate by July 10 (negotiable) for fall semester enrollment and by December 13 (negotiable) for spring semester enrollment. Notification of acceptance will be sent by August 1 for fall semester enrollment and by December 20 for spring semester enrollment.

#### Qualifications for Applicants

- 1) Applicants must have minimum two years' study at home institution at University level education for all degree level programs (negotiable) and also must be full-time matriculated students in good standing at our partner institutions.
- 2) Applicants, if not native English speakers, must demonstrate through a TOEFL or TOEIC score (or other recognized measure) that their proficiency in English is appropriate for the MIC environment. Students with a 72-73 iBT or TOEIC 700 and above will be comfortable in MIU classes. All classes except Japanese language courses are taught in English, so knowledge of Japanese is not necessary. Students will be expected to enroll in a Japanese language class at an appropriate level. In 2020, special Japanese language instruction for foreign students will be offered, but the levels of the courses may be limited in number.

#### Courses Available to Exchange Students

Exchange students may enroll in any MIU course for which the student is qualified, if space is available.

Fields of study include the following: Art History, History, Literature, Philosophy, Religion, Anthropology, Economics, Political Science, Psychology, Sociology, Japanese Language, English, and introductory level courses in Information Technology.

Lists of courses offered in Fall, 2023 are available at your request, but they are not available until at least the beginning of 2023 academic year.

A full list of courses and programs that may be offered at MIU is available at the University's web site:

<https://syllabus.miyazaki-mic.ac.jp/?year=2024>

Students may register for courses when they arrive on campus.

## Academic Policies

MIU requires regular class attendance and completion of daily homework. Most classes are small and emphasize student participation, including work in small groups. Students who attend MIU should expect to participate fully in class activities.

## Admission Procedure

1. Nomination of candidate from the partner institutions to MIU
2. Submission of Application documents listed below from the candidate to MIU
3. Notification of Acceptance from MIU to the partner institutions

## Required Documents

- 1) Application Form (Use the designated form)
- 2) A letter of Guarantee (Use the designated form)
- 3) A report of English proficiency such as an official TOEFL score taken within the last 12 months if applicant is not an native English speaker
- 4) 3 photographs (3 cm x 4 cm)
- 5) A statement of 100-250 words describing reasons for wanting to study at MIU and educational objectives
- 6) Two letters of recommendation, including one from the appropriate university office
- 7) A transcript of all previous university-level work (in English)
- 8) A photocopy of the passport pages that carry identifying information such as name, date of birth, picture, etc.
- 9) (Optional) An official report of the Japanese Language Proficiency Test given by the Association of International Education, Japan

## MIU Mailing address:

Naoki Nishimura  
Director of Global Education Center  
Miyazaki International University  
1405 Kano, Kiyotake-cho, Miyazaki-shi  
Miyazaki 889-1605, JAPAN

## Housing

The Global Education Center will assist students with finding housing off-campus. The rent of the surrounding apartments generally ranges from 60,000PY to 65,000JPY per month including utility fees, and in addition, approximately 180,000JPY is required for cleaning, key money and other processing fees. Specific information of housing available at the time of application will be communicated to the students upon request.

## Inquiry

If you have any questions about the exchange program or MIU in general, please contact the Global Education Center.

Naoki Nishimura  
Director of Global Education Center  
Telephone: 81-985-85-5931  
Fax: 81-985-84-3396  
Email: nnishimu@miu.ac.jp

## INTERNATIONAL EXCHANGE STUDENTS APPLICATION FORM

Passport  
Photo

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Month Day Year

Name: \_\_\_\_\_  
(family) (given)

Name (Chinese characters 漢字): \_\_\_\_\_  
(family) (given)

Nationality: \_\_\_\_\_

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Month Day Year

Current Address: \_\_\_\_\_  
\_\_\_\_\_  
(city/state) (ZIP) (country)

Home Address: \_\_\_\_\_  
\_\_\_\_\_  
(city/state) (ZIP) (country)

Telephone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
(country code) (area code)

Fax (if available): \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
(country code) (area code)

E-mail: \_\_\_\_\_

Name/Location of School Last Attended: \_\_\_\_\_  
(name) (location)

Date of Graduation / Expected Graduation: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
(month) (day) (year)

History of Visiting Japan: Have you visited Japan? Yes (see below) No

Entered Japan on \_\_\_\_\_ : Departed from Japan on \_\_\_\_\_  
(\*Please fill out for the most recent visit to Japan.)

## Letter of Guarantee

President Keiko Yamashita  
Miyazaki International University

**" I hereby declare that I take full responsibility for the student stated below during his/her stay in Japan as a student at Miyazaki International College."**

Student Name: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(family) (given) (middle)

Nationality: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(month) (day) (year)

Guarantor Name: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(family) (given) (middle)

Nationality: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(month) (day) (year)

Address: \_\_\_\_\_

\_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(city/state) (ZIP) (country)

Telephone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
(country code) (area code)

Fax: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
(country code) (area code)

E-mail: \_\_\_\_\_

Occupation: \_\_\_\_\_ Name of the Company: \_\_\_\_\_

Telephone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
(country code) (area code)

Yearly Salary\* (\$US or your country's currency): \_\_\_\_\_

Relation to the Student: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(month) (day) (year)