



Admissions Information for International Students

OCTOBER 2022 OR APRIL 2023 ENROLLMENT
MIYAZAKI INTERNATIONAL COLLEGE

No. of Students Admitted

20 students

Admission Criteria

Candidates seeking admission to MIC must have satisfied one of the following criteria provided for by Article 90 of the School Education Act and Article 150 of the School Education Act Enforcement Regulations.

1. Has graduated from high school.
2. Has completed 12 years of a standard curriculum of school education, or is expected to do so by March 31, 2023 (September 30, 2022 in the case of Fall Admissions), (or the equivalent level of education in a non-standard curriculum of school education.)
3. Has completed 12 years of school education overseas, or is expected to do so by March 31, 2023 (September 30, 2022 in the case of Fall Admissions), or an equivalent education recognized by the Minister of Education, Culture, Science, Sports and Technology.
4. Has completed the curriculum of an educational institution located overseas which the Minister of Education, Culture, Science, Sports and Technology recognizes as equivalent to high school education.
5. Has been approved by the Minister of Education, Culture, Science, Sports and Technology.
6. Has passed the High School Graduate Equivalency Certification Examination as provided for by the High School Graduate Equivalency Certification Examination Regulations (Ministry of Education, Culture, Science, Sports and Technology Ordinance No.1, 2005) (Including individuals who have passed the University Admission Qualifying Examination as provided for by the University Admission Qualifying Examination Regulations (Ministry of Education Ordinance No.13, 1951) prior to abolishment as stipulated by the terms of Article 2 of the appendices of the High School Graduate Equivalency Certification Examination Regulations.
7. Is 18 years of age and has completed education which the College recognizes as equivalent to a high school education.
8. In the case of countries that do not require 12 years for secondary education, has completed the preparatory curriculum necessary for entering a university accredited by the Ministry of Education, Culture, Science, Sports and Technology.

Selection Method

Successful candidates are selected through a comprehensive assessment of application materials and the results of admissions examinations.

1. Application Materials: The application materials listed on page 6 and on the official website of the college are subject to screening. The letter of recommendation and statement of reasons for application will be converted to a score of up to 50 points.
2. Interview Examination: English and Japanese Interview (including a short writing component) *Performance in interviews will receive a score of up to 100 points.

*Candidates residing overseas who are unable to come to the college for the interview examination will be interviewed via Skype, or other web-based means.

Application Submission Deadlines

Period	Date
Fall Admissions	June 6 –17, 2022
General Admissions Round 1	November 28 – December 9, 2022
General Admissions Round 2	January 5 –13, 2023
General Admissions Round 3※	March 1 –14, 2023

(Applications postmarked with the deadline date are acceptable.)

※Only students currently holding a valid student visa are eligible to apply for Round 3 admissions.

Test Dates

Period	Date
Fall Admissions	June 25, 2022
General Admissions Round 1	December 17, 2022
General Admissions Round 2	January 20, 2023
General Admissions Round 3	March 18, 2023

Test Site:

Miyazaki International College

***Skype:** Students residing abroad and unable to appear in person will be interviewed via Skype or telephone conference. If you are in an environment where connection to the Internet is available, please include your Skype ID with your application documents.

Notification Dates

Period	Date
Fall Admissions	July 1, 2022
General Admissions Round 1	December 23, 2022
General Admissions Round 2	January 26, 2023
General Admissions Round 3	March 24, 2023

Notification Site

Miyazaki International College, Building 2, Lobby

Notification Period

1 week

- ※On the day of notification, a letter of acceptance, documents required for completing admissions procedures and a deposit slip for payment of tuition and fees will be sent by conventional mail to the address provided by successful candidates. (These documents will not be issued directly at the College).
- ※Candidates who fail to submit the required documents, and tuition and fees by the prescribed deadline will not be permitted to commence admissions procedures. Requests to commence admissions procedures after the deadline for reasons attributed to late delivery will not be recognized.
- ※MIC will not accept any requests made via telephone or conventional mail concerning information about admissions results.

Internet Notification

1. In order to accommodate candidates who live far away, MIC will post the registration numbers of successful candidates on its website (<http://www.mic.ac.jp>) for a period of 24 hours beginning 11:00 on the date of notification.
2. Internet notification does not take the place of written notification.
3. Internet connectivity may be unstable due to increased activity immediately following the appointed time of notification. If you are unable to connect, try disconnecting and accessing our website again later in the day.
4. MIC shall not be liable for any falsification of Internet data or connectivity-related trouble.
5. Requests to enter application procedures after the deadline on the grounds of having misread a notification shall be declined.
6. MIC will not respond to any inquiries concerning admissions results.

Admissions Procedure Deadlines

Period	Entrance Fee	Tuition for the first semester and other fees
Fall Admissions	July 15, 2022	August 16, 2022
General Admissions Round 1	January 6, 2023	March 2, 2023
General Admissions Round 2	February 3, 2023	
General Admissions Round 3	March 30, 2023	

Required documents

1. Please submit the required documents by registered mail. It must be postmarked on or before the submission deadline.
2. Please submit your self-introduction using the form provided and a letter of recommendation*.
*Format free.
3. Please submit a copy of your certifications (TOEIC score, TOEFL score, Eiken, High School Graduate Equivalency Certification Examination results, University Admissions Qualifying Examination results, etc.).

1	Application form (Download and print out if you apply online, or use the designated form on page 10)
2	One passport photo (3cm x 4cm) for VISA application
3	<p>One letter of recommendation in English from the principal or teacher of your last school *</p> <p>*The letter must have the recommender's full name, title, and official seal of the school.</p> <p>*The recommender's signature must be handwritten on the letter.</p> <p>*Format free. Use the template on page 11 if necessary.</p>
4	Brief statement of reasons for application in English (Use the designated form on page 12)
5	<p>High school graduation (prospective) certificate in English* or a certificate of the International Baccalaureate degree</p> <p>*Submit original documents (issued and verified by applicant's graduated or attending school). If an applicant cannot submit the originals in English, attach a Japanese or English translation notarized by an embassy or other appropriate office. The notarization (including the notarial seal) should be stated in English or Japanese. Copies that have not been notarized will not be accepted.</p>
6	<p>Official high school transcript in English*</p> <p>*The official high school transcript must include ALL subjects/grades which the applicant has taken during the study period at the school. Submit original documents (issued and verified by applicant's graduated or attending school). If an applicant cannot submit the originals in English, attach a Japanese or English translation notarized by an embassy or other appropriate office. The notarization (including the notarial seal) should be stated in English or Japanese. Copies that have not been notarized will not be accepted.</p>
7	Resume in English (Use the designated form on page 13)
8	Photocopy of passport pages that bear the date of birth, the name, picture and other necessary information to identify the candidate
9	Letter of guarantee (Use the designated form on page 14)
10	<p>Optional</p> <p>Photocopy of your TOEIC, TOEFL score (within the past 12 months) or other English certification score</p>
11	<p>Optional</p> <p>Photocopy of an official report of the Japanese Language Proficiency Test issued by the Association of International Education, Japan.</p>

Application Fee

Please send 10,000 Japanese yen to the following account or pay by credit card (VISA or Master card), if you apply through our Online Application system.

https://www.mic.ac.jp/english/Schools/International_Liberal_Arts/Admissions_Information/Online_Application

***The sender is solely responsible for processing fees incurred for bank transfer and postal cash remittance of tuition and fees.**

Name of Bank	Miyazaki Bank
Name of Branch	Showa-machi Branch
Bank Code	0184
Swift Code	MIYAJPT
Address of Bank	1-4-2 Higashi, Miyazaki Eki (Higashi Miyazaki Branch), Miyazaki 880-0879, Japan
Phone Number	81-985-28-2145
Name of Account	Miyazaki Gakuen
Account Type	Savings Account
Account Number	1467579
Web Site	http://www.miyagin.co.jp/kabunushi/ir/c_english_report/

Application Submission Deadline

Period	Date
Fall Admissions	June 17, 2022
General Admissions Round 1	December 9, 2022
General Admissions Round 2	January 13, 2023
General Admissions Round 3	March 14, 2023

Application Mailing Address

Office of Admissions

Address: 1405 Kano-hei, Kiyotake-cho Miyazaki 889-1605, Japan

Mail: admissions@sky.miyazaki-mic.ac.jp

Tel: 81-985-85-5931 if you are abroad

0120-85-5931 if you are in Japan

Fax: 81-985-84-3396 if you are abroad

0985-85-5931 if you are in Japan

Tuition and Fees

Entrance fee	100,000JPY 200,000JPY	One-time fee
Tuition	340,000JPY 425,000JPY	Per semester
Facilities Fee	260,000JPY	Per year
Parents Association Fee	50,000JPY	Per Year
Students Insurance	3,300JPY	One-Time Fee
First Year Total	1,093,300JPY 1,363,300JPY	-

Tuition and other educational fees are subject to change.

Tuition, facilities fee and Parents' Association fee are billed over 2 semesters. (Spring semester fees are payable in March)

If for unavoidable reasons you decide not to enter the College, please inform the Admissions Office by noon, March 30, 2023 using the designated form. With the exception of the entrance fee, all tuition and fees will be refunded (minus any related bank transaction fees).

Study Abroad Fee

In addition to the fees listed above, Study Abroad fees will be required in the second year, as the curriculum requires all second year students to participate in study abroad in the fall semester. The total fees vary depending on the site and the exchange rate, but as an example of such fees, Otago University costs about 1,430,000 Japanese Yen including the tuition, accommodation, airfare, travel insurance, etc. International students, as an exception, are allowed to choose the On-Campus program.

***The Study Abroad Hybrid Program (about two months' study abroad) would cost almost 60% of the cost stated above.**

Scholarship

Miyazaki International College

All international students will receive a 50% waiver for the 200,000 JPY admission fee and a 20% waiver for tuition. Tuition for October 2022 and April 2023 enrollment will be 340,000JPY per semester. Academic performance will be reviewed at the end of each year to determine eligibility and students must have acquired a GPA of 3.0 or higher and completed 80% or more of the maximum allowed credits for continuation of the scholarship in the following academic year.

Students who hold one of the standardized English test scores or grades specified below at the time of application are eligible to apply for a 50% or 100% waiver of tuition for the first year based on the score or grade. If you have a score for the applicable Standardized English Test, please enter the test name and score in the designated fields on the application form.

Ratio of Waiver	EIKEN *1	TOEIC	TOEFL iBT	GTEC *2	IELTS	*1 Including CBT, S-CBT. *2 GTEC is a test to evaluate the 4 skills of English proficiency: Reading, Listening, Writing, Speaking.
100%	Pre1	770	69	1200	6.5	
50%	2	470	48	950	4.0	

Japan Student Service Organization (JASSO)

International students can apply for the Reservation Program for Monbukagakusho Honors Scholarship for Privately-Financed International Students. Selected students will be paid the monthly amount determined for the school year. (The amount is subject to change each year. For reference, the monthly stipend for the 2022 school year is JPY48,000.) MIC will assist in the application process once students complete enrollment procedures. Students need to pay tuition and fees in advance. Please check the JASSO website for details (<http://www.jasso.go.jp/en/>).

Staff available for consultation

Weekdays: 09:00 – 16:00

Closed on Saturdays, Sundays and national holidays.

Mail: admissions@sky.miyazaki-mic.ac.jp

Tel: 81-985-85-5931 if you are abroad
0120-85-5931 if you are in Japan

Fax: 81-985-84-3396 if you are abroad
0985-85-5931 if you are in Japan

APPLICATION FORM

International students are admitted to the School of International Liberal Arts.

✖ is a required field.

International Student Category : Regular Student

Date[✖]: / /
month day year

Name✖: _____ , _____ _____
Family Name Given Name Middle Name if any

Name (Chinese characters): _____
Please write your name in Chinese characters if applicable.

Nationality✖: _____ Native Language✖ : _____

Date of Birth*: / /
month / day / year

Current Address※: _____

Home Address ✖ : _____

Telephone Number✉: _____ Fax Number : _____
From the country code please. From the country code please.

E-mail ✉: _____

Name of School Last Attended ✖ : _____

Location of School Last Attended ✖ : _____

Web Site of School Last Attended :

Date of Graduation / Expected Graduation※ : / /

month day year

Japanese Study History :

Length of Study :

Place of Study : _____

Previous duration of stay in Japan :

$$\frac{\text{month}}{\text{month}} / \frac{\text{day}}{\text{day}} / \frac{\text{year}}{\text{year}} \sim \frac{\text{month}}{\text{month}} / \frac{\text{day}}{\text{day}} / \frac{\text{year}}{\text{year}}$$

Standardized English test score or grade if any: EIKEN TOEIC Other

EXAMINATION DETAILS

Test Site Location ✖ : Miyazaki / Web SkypeID : _____

*Please circle the preferred location.

*Please write your SKYPE ID If you chose the web interview.

Test Date ✖ : / /
 month day year

Test Subject: Interview Test (Japanese & English)

学籍番号	※
受験番号	※

推 薦 書

Letter of Recommendation

令和 年 月 日

Month Date, Year

宮崎国際大学 学長 殿

To the president of Miyazaki International College

学校名

Name of the School

推薦者名 *

Name of the Recommender *

学校長の印
Official Seal of
the principal

* 推薦者は志願者最終学校の校長または教員であること。名前は手書きで記入してください。

* The recommender must be either principal or teacher of the school the candidate last graduated. Name of the recommender must be handwritten.

下記の者を貴学の入学志願者として適当であると認め、ここに推薦いたします。

I acknowledge that the following person is suitable as a student of your university and recommend it here.

氏名 Name	
性別 Sex	
生年月日 Date of Birth	
推薦の理由 Reason of Recommendation	

※印の欄には記入しないでください。

Please do not fill in the ※ mark column.

Brief Statement of Reasons for Application (in English)

Name (氏名)	English			
	(漢字)			
		(family)	(given)	(middle)

■ Why do you want to study in Japan? (なぜ日本で学びたいのか?)

■ Why do you want to study in MIC's all-English environment?

(英語で授業を行う本学を選んだ理由は?)

■ Please describe your strong points or special characteristics.

(自己PRがあればどうぞ)

Resume (Personal History) (in English)

Photo (3cm x 4cm)	Name (氏名)	English			
		(漢字)			
			(family)	(given)	(middle)
	Address (住所)				
	Date of Birth (誕生日)	／ (yy)	／ (mm)	／ (dd)	Nationality (国籍)

■ Academic Record

School Category (学校区分)	Name of School (学校名)	Admission Date (入学)	Graduation Date (卒業／修了)
Elementary School (小学校)		／ (yy) (mm) (dd)	／ (yy) (mm) (dd)
Junior High School (中学校)		／ (yy) (mm) (dd)	／ (yy) (mm) (dd)
High School (高等学校)		／ (yy) (mm) (dd)	／ (yy) (mm) (dd)
Other Schools (他の学校)		／ (yy) (mm) (dd)	／ (yy) (mm) (dd)

■ Employment History (if any)

	Name of Company, Section, etc (会社名、部署、その他)	From (入社日)	To (退職日)
Job 1		／ (yy) (mm) (dd)	／ (yy) (mm) (dd)
Job 2		／ (yy) (mm) (dd)	／ (yy) (mm) (dd)

Letter of Guarantee

To the President of Miyazaki International College

"I hereby declare that I take full responsibility for the student stated below during his/her stay in Japan as a student at Miyazaki International College."

Student Name: _____ / _____ / _____
(family) (given) (middle)

Nationality: _____

Date of Birth: _____ / _____ / _____
(month) (day) (year)

Guarantor Name: _____ / _____ / _____
(family) (given) (middle)

Nationality: _____

Date of Birth: _____ / _____ / _____
(month) (day) (year)

Address: _____
_____ / _____ / _____
(city/state) (ZIP) (country)

Telephone: _____ - _____ - _____
(country code) (area code)

Fax: _____ - _____ - _____
(country code) (area code)

E-mail: _____

Occupation: _____ Name of the Company: _____

Telephone: _____ - _____ - _____
(country code) (area code)

Yearly Salary* (\$US or your country's currency): _____

Relation to the Student: _____

Signature: _____ Date: _____ / _____ / _____
(month) (day) (year)

***Please note that this information is required by the immigration office and shall be used for no other purpose whatsoever.**